



## APRIL 2024 ECCLES PTA GENERAL MEETING MINUTES

### DATE:

04/01/2024

### CALL TO ORDER

7:07pm

### MEETING ADJOURNED

8:41pm Maegan motioned, Michelle 2<sup>nd</sup>, meeting adjourned

### IN ATTENDANCE

Jolie Ferrel, Tracy Voeller, Megan Duvall, Molly Bailey, Kelly Rogers, Maegan Amacker, Katie Greer, Michelle Adame

### APPROVAL OF MINUTES

The minutes for February 2024 to be presented for approval at the next meeting

### BOARD REPORTS

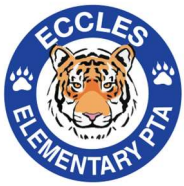
**Principal: Kelly Rogers** Citizenship Award for April was courage, participating in Instructional Leadership Academy through U of W to ensure all learners thrive

**Treasurer: Megan Duvall** treasurer report presented

**Membership/Social: Molly Bailey** Send Molly anything we want posted to social media

### EVENT UPDATES

Event Name	Event Date	Committee	Notes / Updates
Color Dash Family Event	10/4/2023 5:00pm – 6:30pm	Jolie Ferrel & Tracy Voeller	Completed
Pumpkin Carving Family Event	10/25/2023 4:30pm – 6:30pm	Jenny Eaton McNabb	Completed
Cookie Dough Fundraiser	11/14/2023 start 12/11/2023 delivery	Tera Abbott	Completed
Movie Night	01/26/2024 6:00pm – 8:00pm	Tera Abbott	Completed
Jog A Thon Pow(er) Dash theme	April 30, 2024	Jolie Ferrel	Kick off assembly 4/15/24 Prize assembly 5/13/24
Staff Appreciation	May 6-10, 2024	Danielle Apken	Travel theme Text Dani if joining committee interest
Bingo For Books	May 17, 2024	Michelle Adame	w/ Carnival & Book Fair



## DISCUSSIONS

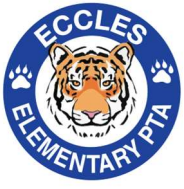
- **6<sup>th</sup> Grade Grad** – Possible chair identified; Jolie will reach out to confirm, Kelly will discuss with staff what can be done the day of to support activities
- **Artist in Residency** – Molly has a lead on an artist and will discuss with Kelly
- **Bingo For Books** – Gustafson Insurance made a donation covering costs for this event. Michelle is open to location being moved to a classroom if that works best for the Carnival
- **Carnival**
  - Theme is Carnival of Creativity – goal is to be inclusive of all families
  - Undecided budget - \$600 in PTA funds allocated for Bingo For Books to be used for carnival expenses
  - Nominal cost food suggestions: Costco pizza, popcorn, hot dogs, corn dogs, food carts, light fair will be offered so food is not a distraction
- **Extra Funds Committee** – research presented by Katie Greer
  - Possible ideas for extra funds include:
    - Reusable backdrop for character traits - \$2000
    - Portable Gaga ball pit - \$6000
    - Webcam w/subscription service for bird watching – cost TBD
  - Katie will present ideas at upcoming May leadership meeting
- **Jog A Thon** – Committee met on April 4<sup>th</sup>, prizes are decided, flyers and packets to be sent home after kick-off assembly, volunteer sign ups happening soon and PledgeStar created for fundraiser management
- **Kinder Kick off night – 4/16/24 6:00-7:00** – Tera and Jolie to staff table and put table in walk-through area next to PTA bulletin board
- **Staff Appreciation** – Committee met to decide theme for each day. Mon – Now Boarding, Tues – England, Wed – Cabo, Thurs – Italy, Fri – NYC
- **Howie's Snack Shack** – Tracy, Amanda and Megan will connect soon to get this going. Sara Fitts and Donna Diggs may also be contacted to form committee

## NEW BUSINESS

- **Family Fun Night 2024/2025**
  - “Are you smarter than a 5<sup>th</sup> grader” style event
  - Staff/parents/alumni vs. kids
  - Proposed budget of \$500
  - Board will discuss at June 2024 board meeting
- **Event Tracking**
  - PTA to track attendance at events for future event planning.
  - Movie night – 150 people
  - Color Dash – 200-220 people
- **CEF Annual Event**
  - Megan will contact Heather Zimmer, Executive Director, and write the \$100 check

## ANNOUNCEMENTS

- Next meeting
  - Day: Monday
  - Date: 4/29/2024, 7:00pm
  - Location: Eccles Library



**Eccles Elementary School Parent Teachers Association**  
**Treasurer's Report for April 1, 2024**

<b>Year-To-Date income:</b>	<b>\$13,947.42</b>	<b>Year-to-Date Expenses:</b>	<b>\$14,363.95</b>	<b>Year-to-Date Net:</b>	<b>\$416.53</b>
<b>March Income:</b>	<b>\$500.00</b>	<b>March Expenses:</b>	<b>\$1,274.25</b>	<b>March Net:</b>	<b>-\$774.25</b>
<b>Checking Account:</b>	<b>\$64,038.80</b>	<b>Reserve Account:</b>	<b>\$22,992.52</b>		
<b>Operating funds in reserve</b>	<b>\$14,992.52</b>	<b>Artist in Residency funds in reserve</b>	<b>\$8,000</b>	<b>Excess Funds after Budget</b>	<b>\$9,118.80</b>

**Monthly Notes:**

- Money Market account live, working on connecting this to QB
- Pledge Star account is set and I am working on updating backend of Admin page.
  - Update teacher list
  - Need to update 2024 prize list online with pictures

**Budget Notes:**

- \$3,126.44 of the classroom supplement for the teachers have been used.
- \$955.15 of the \$1,500 of Educational Enhancement has been used.
- \$656.79 of the \$1,100 for the Staff Gesture has been used.
- \$268.36 of the \$450 for winter craftivity was used.
- \$838.99 of the \$1,200 of OBOB has been used
- \$850 in jog a thon corporate sponsors
  - Thank you T K Orchards, Ohana, Esthetics by Merissa, Canby Music and Direct Link
- \$1,266.92 in general donations YTD
- \$176.65 in sixth grade fundraising

# Eccles PTA Budget vs. Actual FY24

March 2024

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Revenue</b>				
Donated Items				
Amazon Smiles		200.00	-200.00	
Box tops	21.80	50.00	-28.20	43.60 %
Kroger	1,050.92	1,000.00	50.92	105.09 %
Other/Non specific donations	194.20	100.00	94.20	194.20 %
<b>Total Donated Items</b>	<b>1,266.92</b>	<b>1,350.00</b>	<b>-83.08</b>	<b>93.85 %</b>
Family Night Income				
Bingo for Books	250.00	150.00	100.00	166.67 %
Color Dash	2,871.00	2,500.00	371.00	114.84 %
<b>Total Family Night Income</b>	<b>3,121.00</b>	<b>2,650.00</b>	<b>471.00</b>	<b>117.77 %</b>
Fundraisers				
Cookie Dough	7,220.00	15,000.00	-7,780.00	48.13 %
Jog-a-thon		20,000.00	-20,000.00	
Jog-a-thon Corporate Sponsors	850.00	1,000.00	-150.00	85.00 %
<b>Total Jog-a-thon</b>	<b>850.00</b>	<b>21,000.00</b>	<b>-20,150.00</b>	<b>4.05 %</b>
School Spirit Items				
Printful Inc Sales through PayPal	1,304.12		1,304.12	
<b>Total School Spirit Items</b>	<b>1,304.12</b>	<b>2,000.00</b>	<b>-695.88</b>	<b>65.21 %</b>
<b>Total Fundraisers</b>	<b>9,374.12</b>	<b>38,000.00</b>	<b>-28,625.88</b>	<b>24.67 %</b>
Membership Dues	185.38	100.00	85.38	185.38 %
<b>Total Revenue</b>	<b>\$13,947.42</b>	<b>\$42,100.00</b>	<b>\$ -28,152.58</b>	<b>33.13 %</b>
Cost of Goods Sold				
Cost of Goods Sold		100.00	-100.00	
<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$ -100.00</b>	<b>0.00%</b>
<b>GROSS PROFIT</b>	<b>\$13,947.42</b>	<b>\$42,000.00</b>	<b>\$ -28,052.58</b>	<b>33.21 %</b>
<b>Expenditures</b>				
Business Expenses				
Bank service charges	51.45	30.00	21.45	171.50 %
Hosting and Domain	252.00	210.00	42.00	120.00 %
Liability Insurance	305.00	240.00	65.00	127.08 %
Meeting Expenses		150.00	-150.00	
Membership Raffle	100.00	100.00	0.00	100.00 %
Miscellaneous Business Expenses	186.98	300.00	-113.02	62.33 %
Oregon State Business Operation Fees	149.00	140.00	9.00	106.43 %
Training	75.00	250.00	-175.00	30.00 %
<b>Total Business Expenses</b>	<b>1,119.43</b>	<b>1,420.00</b>	<b>-300.57</b>	<b>78.83 %</b>
Eccles Donations				
Canby Education Foundation		100.00	-100.00	
Grant Matching		2,500.00	-2,500.00	
<b>Total Eccles Donations</b>		<b>2,600.00</b>	<b>-2,600.00</b>	

# Eccles PTA Budget vs. Actual FY24

March 2024

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Eccles Support				
Art Literacy		750.00	-750.00	
Assemblies		250.00	-250.00	
BizTown		1,500.00	-1,500.00	
BTS Event	2,088.15	2,000.00	88.15	104.41 %
Classroom Supplement	<b>3,126.44</b>	<b>5,800.00</b>	<b>-2,673.56</b>	<b>53.90 %</b>
Educational Enhancement	452.81	1,500.00	-1,047.19	30.19 %
Field Trips		2,500.00	-2,500.00	
Kinder Welcome Gift	501.95	500.00	1.95	100.39 %
OBOB Oregon Battle of the Books	838.99	1,200.00	-361.01	69.92 %
Principal Discretionary Funds (AiR)		2,000.00	-2,000.00	
Scholastic News	143.11	1,400.00	-1,256.89	10.22 %
Sixth Grade Celebration	-176.65	600.00	-776.65	-29.44 %
Staff Appreciation		600.00	-600.00	
Staff Gesture	656.79	1,100.00	-443.21	59.71 %
Winter Craftivity	268.36	450.00	-181.64	59.64 %
Yearbook		4,000.00	-4,000.00	
<b>Total Eccles Support</b>	<b>7,899.95</b>	<b>26,150.00</b>	<b>-18,250.05</b>	<b>30.21 %</b>
Family Night - Expenses				
Bingo For Books - Expenses	182.78	600.00	-417.22	30.46 %
Color Dash - Expenses	2,553.21	2,700.00	-146.79	94.56 %
Movie Night	159.52		159.52	
Pumpkin Night - Expenses	110.40	200.00	-89.60	55.20 %
<b>Total Family Night - Expenses</b>	<b>3,005.91</b>	<b>3,500.00</b>	<b>-494.09</b>	<b>85.88 %</b>
Fundraising Expense				
Cookie Dough Expense	99.90	10,000.00	-9,900.10	1.00 %
Jog-a-thon Expense	820.99	10,000.00	-9,179.01	8.21 %
Jogathon Paypal Fees		1,000.00	-1,000.00	
<b>Total Jog-a-thon Expense</b>	<b>820.99</b>	<b>11,000.00</b>	<b>-10,179.01</b>	<b>7.46 %</b>
School Spirit Expenses	1,197.17		1,197.17	
<b>Total Fundraising Expense</b>	<b>2,118.06</b>	<b>21,000.00</b>	<b>-18,881.94</b>	<b>10.09 %</b>
Membership Expense				
Dues to Oregon PTA	123.50	250.00	-126.50	49.40 %
<b>Total Membership Expense</b>	<b>123.50</b>	<b>250.00</b>	<b>-126.50</b>	<b>49.40 %</b>
Uncategorized Expense				
Deposited Item Returned	97.10		97.10	
<b>Total Uncategorized Expense</b>	<b>97.10</b>		<b>97.10</b>	
<b>Total Expenditures</b>	<b>\$14,363.95</b>	<b>\$54,920.00</b>	<b>\$ -40,556.05</b>	<b>26.15 %</b>
NET OPERATING REVENUE	<b>\$ -416.53</b>	<b>\$ -12,920.00</b>	<b>\$12,503.47</b>	<b>3.22 %</b>
NET REVENUE	<b>\$ -416.53</b>	<b>\$ -12,920.00</b>	<b>\$12,503.47</b>	<b>3.22 %</b>